




Highland Baptist Church “Catch Up” Business Session

August 30, 2020

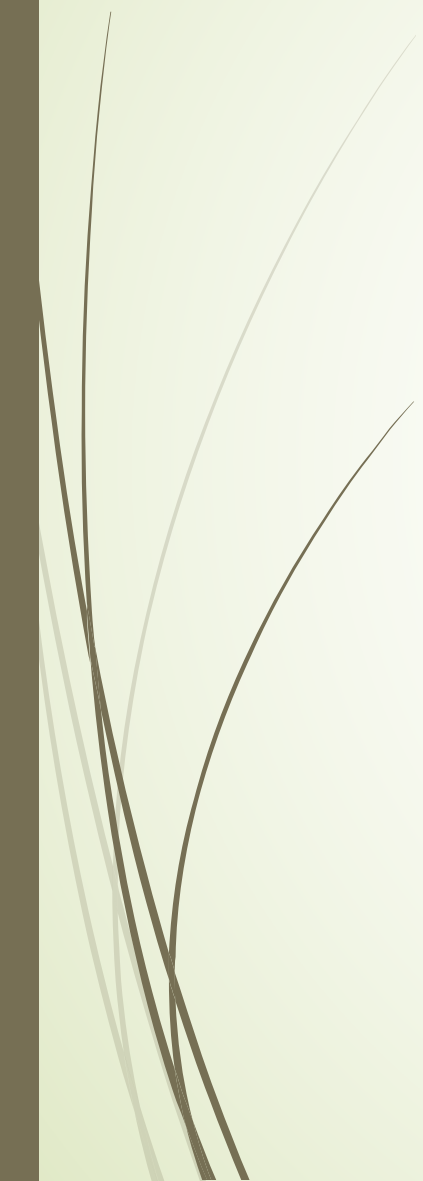



Agenda

- I. Call To Order – David Hopkins
- II. Minutes From Previous Session – Mary Carlisle
- III. Membership Actions – Mary Carlisle
- IV. Actions Taken Since January 12, 2020 Business Session
- V. Reports From Committees
- VI. Adjourn Business Session
- VII. Report On Sanctuary Renovations




Call To Order – David Hopkins





Minutes From Previous Session – Mary Carlisle






Membership Actions – Mary Carlisle



Actions Taken Since January 12, 2020

- 
- ➡ Purchase New Streaming Computer - \$ 4,500
 - ➡ Installed H/C Doors - \$ 18,763
 - ➡ Installed Safety Fence In Prayer Garden - \$ 2,504
 - ➡ Completed Remote/Automated Lock Installation - \$ 8,841
 - ➡ Completed Nursery Bathroom/Flower Room Renovations - \$ 6,593

Actions Taken Since January 12, 2020

- Deferred Expenditures
 - FLC A/C - \$ 26,000
 - Sanctuary Renovations Design Contract - \$ 18,550
- Applied For And Received “PPP” Funds - \$ 249,727
 - Church – \$ 77,741
 - CDC - \$ 171,986

Finances To-Date - CHURCH

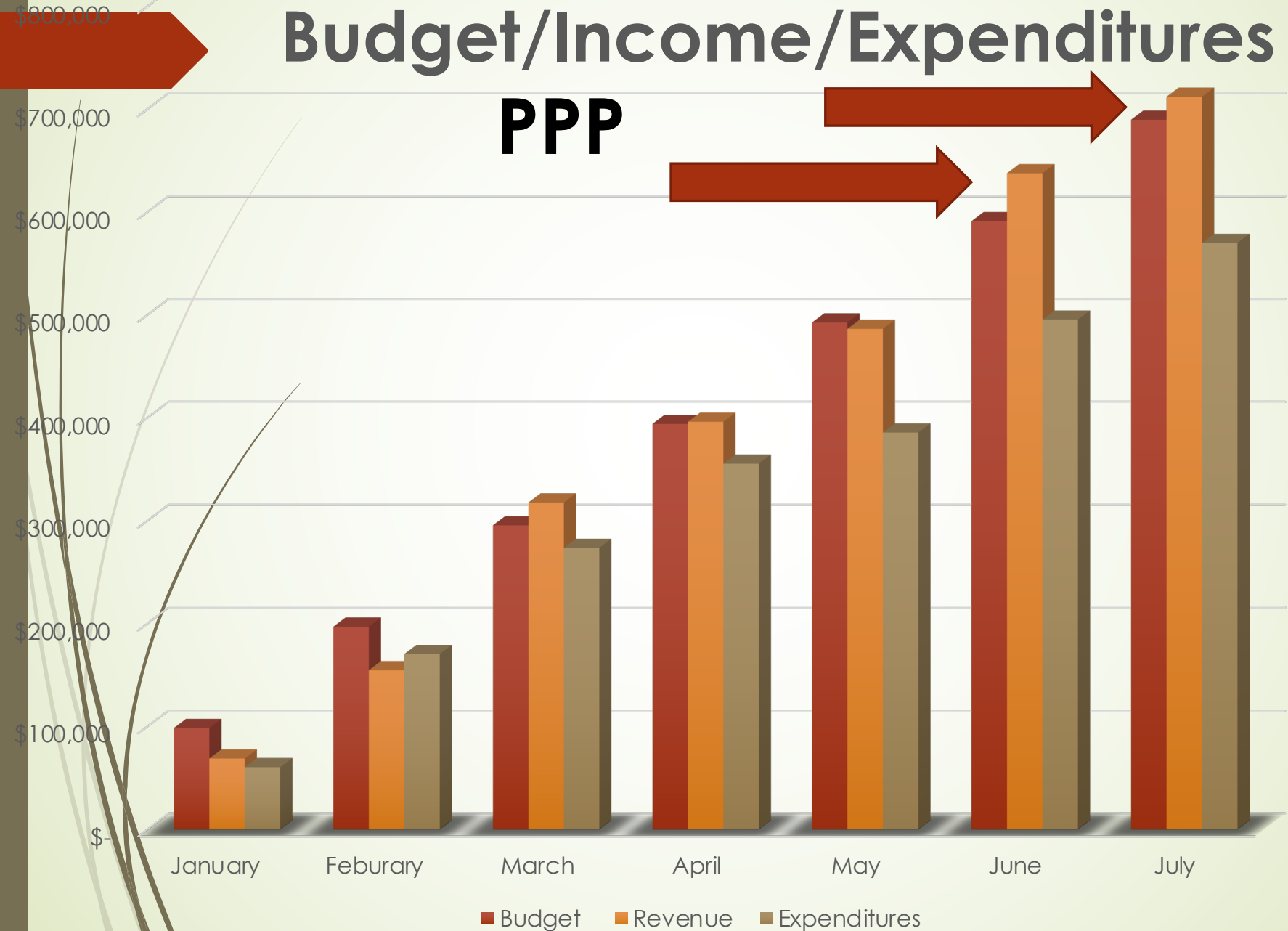
MONTH	BUDGET	ACTUAL	EXPENDITURES
Jan	\$ 98,544	\$ 68,925	\$ 60,528
Feb	\$ 98,544	\$ 85,839	\$ 109,936
Mar	\$ 98,544	\$ 162,985	\$ 103,178
Apr	\$ 98,544	\$ 78,473	\$ 81,876
May	\$ 98,544	\$ 90,315	\$ 30,268
Jun	\$ 98,544	\$ 151,217	\$ 109,761
Jul	\$ 98,544	\$ 74,403	\$ 74,475
TOT	\$ 689,808	\$ 712,157	\$ 570,022

Finances To-Date - CDC

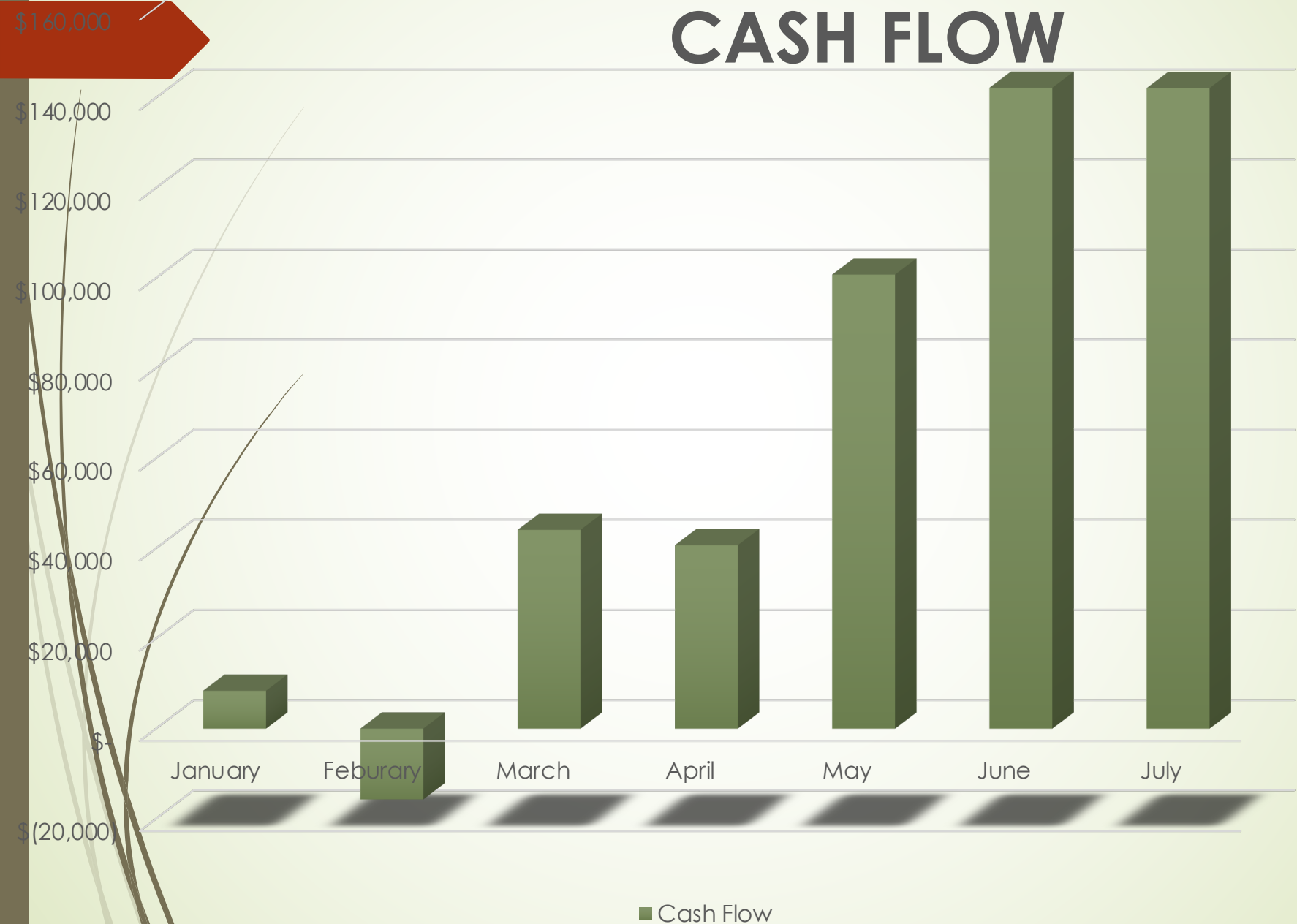
MONTH	BUDGET	ACTUAL	EXPENDITURES
Jan	\$ 100,786	\$ 92,307	\$ 85,679
Feb	\$ 100,786	\$ 120,089	\$ 89,466
Mar	\$ 100,786	\$ 107,085	\$ 93,961
Apr	\$ 100,786	\$ 31,391	\$ 82,583
May	\$ 100,786	\$ 56,333	\$ 14,612
Jun	\$ 100,786	\$ 230,734	\$ 161,540
Jul	\$ 100,786	\$ 114,648	\$ 96,601
TOT	\$ 705,501	\$ 752,587	\$ 624,442

Church Financial Performance- Budget/Income/Expenditures

PPP



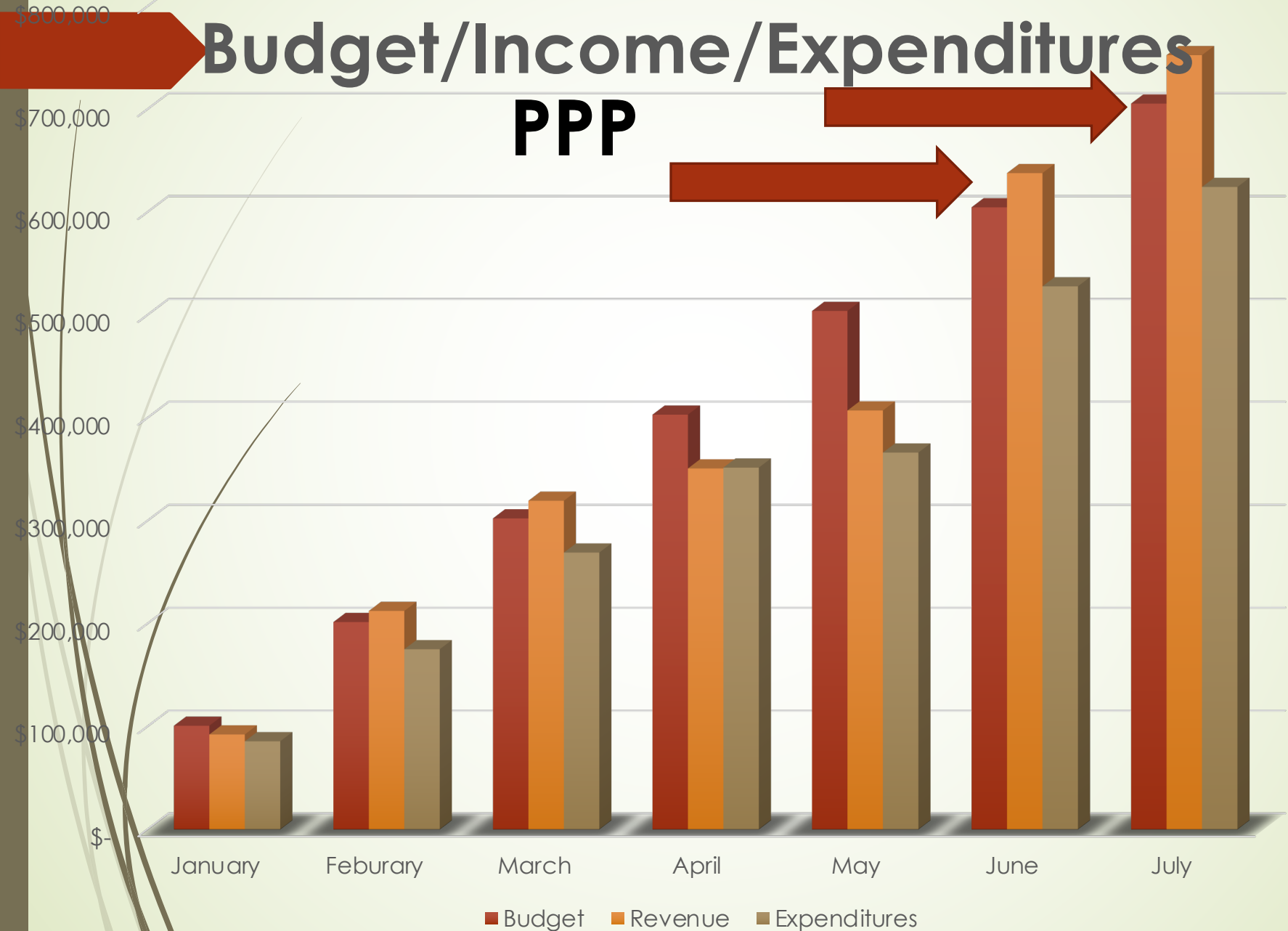
Church Financial Performance- CASH FLOW



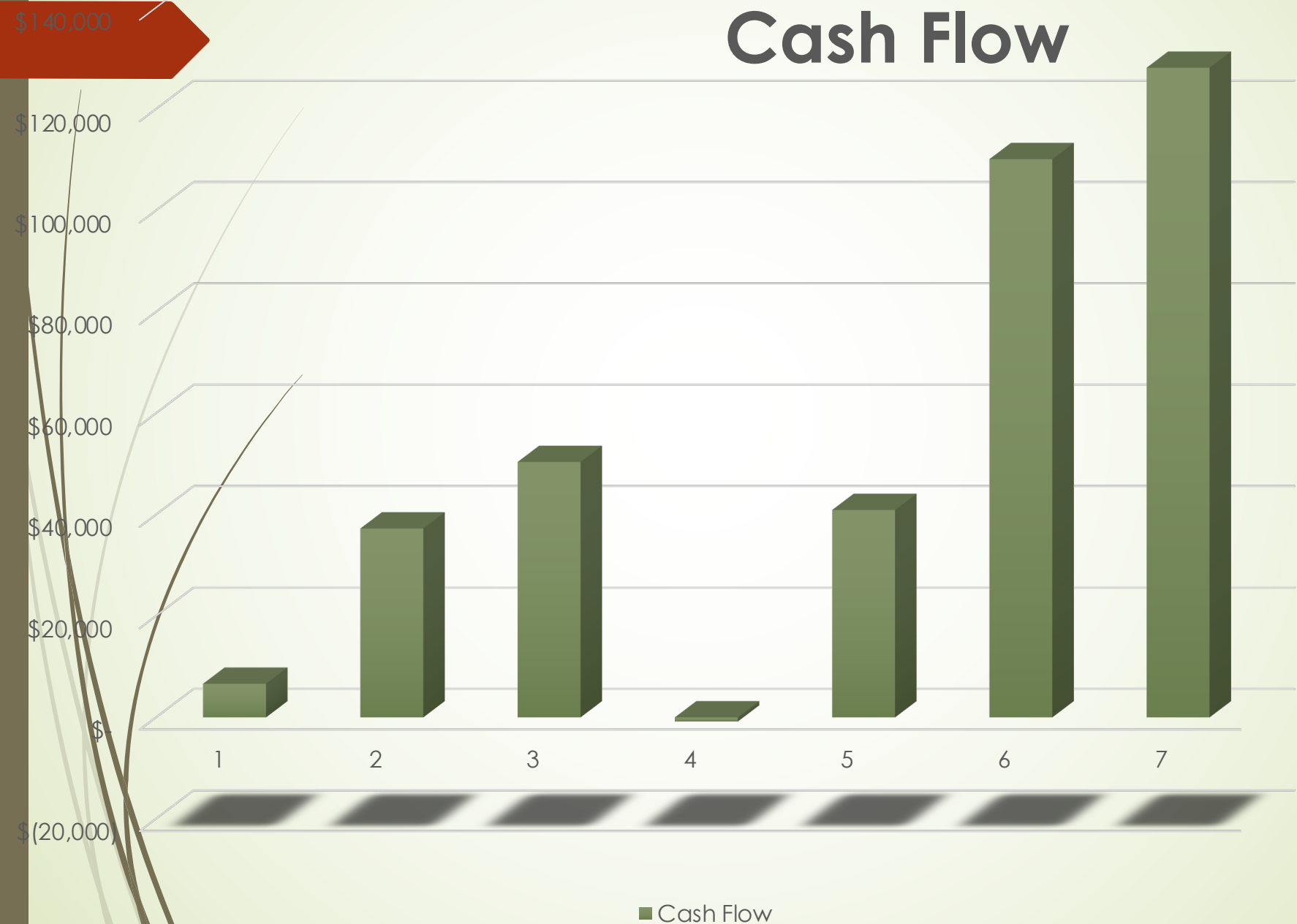
CDC Financial Performance-

Budget/Income/Expenditures

PPP



CDC Financial Performance- Cash Flow



Finances To-Date

- ➡ Revenue - \$ 1,464,744
 - ➡ Church - \$712,157
(\$ 690,808 Budget)
 - ➡ CDC - \$752,587
(\$ 705,501 Budget)
- ➡ Expenditures - \$1,194,463
 - ➡ Church - \$570,022
 - ➡ CDC - \$624,442

Finances To-Date

- ➡ Cash Flow: \$270,281
 - ➡ Church: \$142,137
 - ➡ CDC: \$128,145
- ➡ Cash Flow w/o PPP Funds – \$21,281
 - ➡ Church - +\$64,397
 - ➡ CDC – (\$43,841)

Finances To-Date

➤ Budget Status (w/PPP): \$ 69,434

➤ Church: \$ 22,349

➤ CDC: \$ 47,085

➤ Budget Status (w/o PPP Funds):
(\$ 180,292)

➤ Church: (\$ 55,391)

➤ CDC: (\$ 124,901)

Reports From Committees



➡ Nominating Committee

GENERAL OFFICERS

SECRETARIES: Margaret Harris Victor Threatt

ASSOCIATE SECRETARIES: Cheryl Bowles, Liz Dudley,
Karen Walker

GREETERS: Frank Coleman, Barry Gough,
Charlie Vick, Stan Williams

NURSERY GREETERS: Sandra Dennis, Sherry Snowden

HOMEBOUND MINISTRY DIRECTOR: Joyce Mayer

VISITORS: Russelyn Keyes, Gloria Null

Betty Roberts, Wanda Vick, Ann Wilhelm

ADULT 1

SECRETARY: Elwood Vick

LADIES (70-75) TEACHER: Sylvia Gambill

CO-TEACHER: Lyn Hailey

LADIES (65-75) TEACHER:

CO-TEACHER: Faye Poe

LADIES (60-70) TEACHER: Carolyn Neal

CO-TEACHER: Barbara Anderson

MEN (70-UP) TEACHER: Willie Greer

CO-TEACHER: Robert Kelley

MEN (65-75) TEACHER: Tom Clayton

ADULT 2 SECRETARY: Gloria Null

LADIES (45-60) TEACHER: Teri Purvis

CO-TEACHER Gayle Threatt

**MEN (55-65) TEACHERS: Ed Strickland,
Duffee Williams**

COED (50-65) TEACHERS: Susan Hill, Dennis Null

COED (45-60) TEACHER: Tim Snowden

COED (35-50) TEACHER: Britt McCarty

COED (20-50) TEACHERS: David & Nancee Greer

ADULT 3

COED (30-40) TEACHERS: Dale & Beth Touchstone

COLLEGE TEACHER: Drew Calhoun

STUDENT MINISTRY

DEPARTMENT DIRECTORS

Clint Jackson, Carol Sue Wiggins

GRADES 9-12 TEACHERS: Jason & Emmie Franklin

SUBSTITUTES: Shawn & Katharine Stewart

GRADES 6-8 TEACHERS: Todd & LeAnn Vick

SUBSTITUTE: Jason Clayton

CHILDREN'S MINISTRY
SECRETARY: Howard Stinson

GRADE 4 & 5 TEACHERS: Peggy Clayton
Tony & Debbie McDaniel

GRADE 2 & 3 TEACHERS: Marsha Bennett
Pat and Howard Stinson

GRADE K & 1
TEACHERS: Chris and Sarah Kitchens

PRESCHOOL MINISTRY

PRESCHOOL 3 & 4

TEACHERS:

PRESCHOOL 2

TEACHERS: Debbie Gough, Karen Rhodes

SUBSTITUTE: Susanna Jackson

TODDLERS

TEACHERS: Dana Carson

Andy Hodges, Debra Hodges

CREEPERS/BED BABIES

TEACHER: Molly Espey

CHILDREN'S CHURCH: 3 years – Kindergarten

1st Sunday	Susanna Jackson, Joy Scott
2nd Sunday	Molly Espey, Madison Vincent
3rd Sunday	Lara Collum, Kawana McCary
4th Sunday	Tyner Mikell, Katie Odom
5th Sunday	Mary Andero

SUNDAY PM:

Nursery (0-2 Years)	Rebecca Andero
Highland Kids (3-Kindergarten)	
Kid Min Bible Study (Gr. 1-5)	Libby Davidson
	Janice Jacobs
Youth Bible Study	Clint Jackson

WOW (Worship on Wednesday)

KINDERGARTEN-5TH GRADE

**Girls Bible Study Marsha Bennett, Dana Casey,
Emmie Franklin, Nancee Greer, Rachelle Hopkins,
Amy McCarty, Tyner Mikell, Claire Russell**

Boys Bible Study

**Robert Bowles, Jason Clayton, Brandon Davidson
Jeremiah Mikell, Rodney Moon, Justin Nowell**

PRESCHOOL MINISTRY

3 & 4 Year Olds: Ashley Holloman, Joy Scott

WOW SUBSTITUTE Cheryl Bowles

YOUTH BIBLE STUDY Clint Jackson

CHOIRS

CHERUB AND ANGEL CHOIR (3-4 Years) Carol Hailey

Assistants: Marsha Bennett, Regena Clark

Accompanist: Greer Goldman

KIDZ PRAISE (Kindergarten-1st Grade) Emmie Franklin

Assistants: Amy Harley, Ashley Holloman

KIDZ PRAISE (2nd -3rd Grade) Stacey Davis

Assistants: Sarah Kitchens, Rodney Moon

KIDZ PRAISE (4th-5th Grade) Sally Johnson

Assistants: Lori McMullen, Claire Russell

AINEO CHOIR (6th-12th Grade)

Director: Abby Calhoun

Accompanist: Janet Strickland

SANCTUARY CHOIR

Director: Abby Calhoun

Accompanists: Janet Strickland, Greer Goldman

CHURCH OFFICERS:

CHURCH CLERK: Mary Carlisle

CHURCH TREASURER: Diane Delk

ELECTRONIC MEDIA & INFORMATION

TECHNOLOGY COORDINATOR: Rick Snowden

MEDIA LIBRARY COORDINATOR: Fran Fleming

CHURCH HISTORIAN: Mary Carlisle

TRUSTEES:

Tom Clayton 2021

Victor Threatt 2022

Quinn Carlisle 2023

CHURCH LIBRARY/MEDIA STAFF

DIRECTOR OF LIBRARY SERVICES: Fran Fleming

LIBRARY STAFF: Elliott Fleming

ASSOCIATE MEMBERS: Paige Corey

Shirley Massey

Carol Sue Wiggins

GO TEAM

LOCAL MISSIONS: Britt McCarty, Duffee Williams

NORTH AMERICAN MISSIONS: Robert Bowles, Robert Delk

FOREIGN MISSIONS: Liz Dudley, Willie Greer

COMMITTEE ON COMMITTEES:

***Jason Clayton 2021 Matt Singley 2021**

Carol Hailey 2022 Gina Sharman 2022

Robert Kelley 2023 Beth Touchstone 2023

***Indicates Chairman**



Reports From Committees



Committee On Committees



BEREAVEMENT COMMITTEE

Carol Sue Wiggins 21

Barbara Anderson 22

Sylvia Gambill 23

CHILD DEVELOPMENT CENTER/NURSERY

Jason Clayton 21

Emmie Franklin 21

Susanna Jackson 22

Victor Threatt 22

Renea Hardy 23

Rachelle Hopkins 23

DEACON NOMINATING COMMITTEE

Robert Delk 21

Sherry Snowden 22

Brandon Davidson 23

ELECTRONIC MEDIA & INFORMATION TECH.

Jess Hardy 21

John Remy 21

Jeff Collum 22

Chris Kitchens 22

Matt Davis 23

Adam Moore 23

FAMILY LIFE CENTER

Chris Kitchens	21
David Palmer	21
Rodney Moon	22
Dennis Sollie	22
Cheryl Bowles	23
Lynne Compton	23

FINANCE (January-December)

Diane Delk

Treasurer

CDC Chairman

Jeremiah Mikell

21

Cindy Ross

21

Duffee Williams

21

Tom Clayton

22

Phil Jenkins

22

Steve Landrum

22

Paul Allen

23

Stacey Davis

23

Donnie Smith

23

HOSPITALITY AND SOCIAL

Greta Campbell	21
Melanie Doolittle	21
Katie Odom	21
Renee Gough	22
Joy Scott	22
Debbie Threatt	22
Karen Rhodes	23
Dana Casey	23
Jill Gavin	23

NOMINATING

Tim Campbell 21

Victor Threatt 21

Jason Clayton 22

Lara Collum 22

Marsha Bennett 23

23

ORDINANCE

Dave and Heather Carr 21

Frank and Donna Coleman 22

23

PERSONNEL

Britt McCarty	21
Fran Snowden	21
Dave Carr	22
Cindy Dyess	22
Barry Gough	23
	23

PRESCHOOL/CHILDREN'S MINISTRIES

Cortney Holloway 21

21

Heather Carr 22

Katie Odom 22

Claire Russell 23

Sarah Kitchens 23

PROPERTY

Jodie Jacobs	21
Tim Snowden	21
Bobby Dyess	22
Pete Threatt	22
Liz Dudley	23
Chad Casey	23

SAFETY/SECURITY

Rodney Moon	21
Sid Joblin	22
Todd Vick	23

SCHOLARSHIP

Claire Threatt 21

Lisa Jenkins 22

LeAnn Vick 23

TEA ROOM

Vicki Mathis Hostess

Renea Hardy 21

Tyner Mikell 21

Paige Corey 22

Mary Ann Kelley 22

Peggy Clayton 23

Pat Stinson 23

TRAIL LIFE

Sid Joblin	21
Tracy Scott	21
Danielle Clayton	22
Todd Vick	22
Brandon Davidson	23
Matt Singley	23

TRANSPORTATION AND VEHICLES

John Remy 21

Jim Ross 21

Dave Carr 22

Tom Clayton 22

23

23

USHERS

Barry Hucks

Allan Hogan

Pete Roberts

Stan Williams

Tim Campbell

David Kennard

Jerry Townsend

MONEY COUNTING COMMITTEES

Clinton Eaves, Coordinator

FIRST SUNDAY *Victor Threatt

Margaret Harris, Jamie Smith

SECOND SUNDAY *Harry Mayer

Bill Clay, Robin Gough

THIRD SUNDAY *Clinton Eaves

Sylvia Gambill

FOURTH SUNDAY *Cindy Ross

Angie Dover, Ed Strickland,

Karen Walker

FIFTH SUNDAY *Paige Corey

Greta Campbell, Steve Landrum

CURRENT VACANCIES:

Nominating Committee	term expires 2023
Personnel Committee	term expires 2023
Preschool/Children's Committee	term expires 2021
Transportation Committee	term expires 2023
	term expires 2023

Reports From Committees



Deacons



2020-2023 DEACONS

PAUL ALLEN

TIM CAMPBELL

CHRIS KITCHENS

PETER LANG

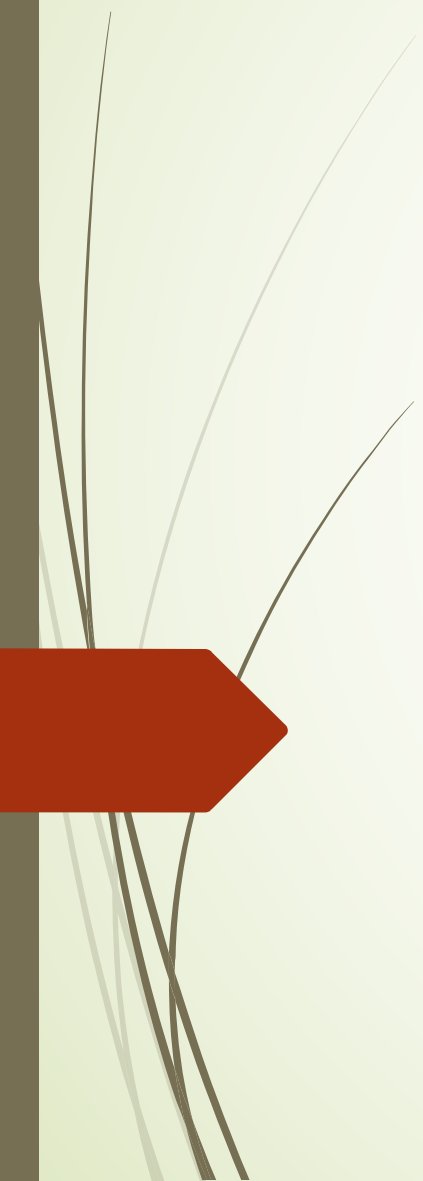
TONY MCDANIEL


JEREMIAH MIKELL

RODNEY MOON

SHAWN STEWART

ED STRICKLAND





DEACON ORDINATION SERVICE

Sunday, September 6, 2020
5:00 p.m.

Reports From Committees

Finance Committee

- Approve Budget Overruns
 - Custodial - \$ 8,395.06
 - Janitorial/Kitchen Supply – \$ 8,105.91
 - General Maintenance – \$ 6,857.84
 - Meals & Refreshments (CDC) – \$ 6,599

Reports From Committees



➡ CDC Committee



Reports From Committees



- Personnel Committee

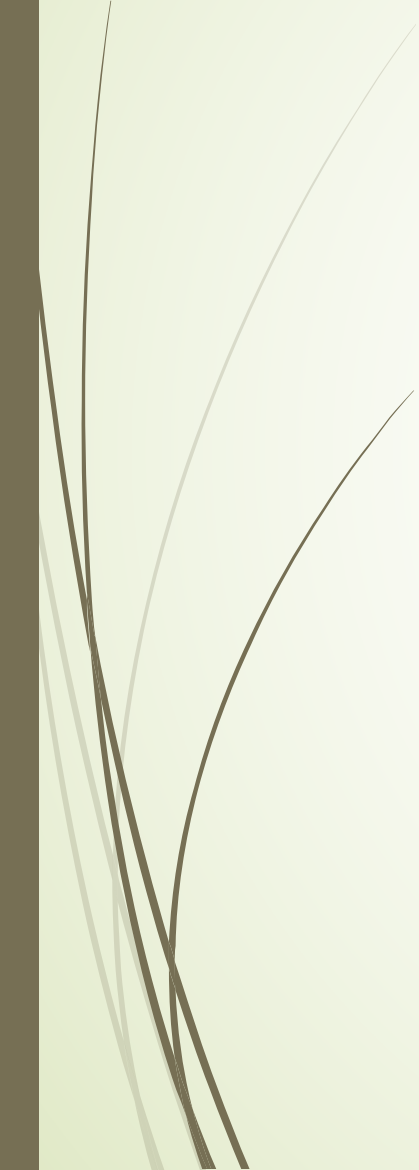
Reports From Committees



■ Property Committee



Adjourn Business Session

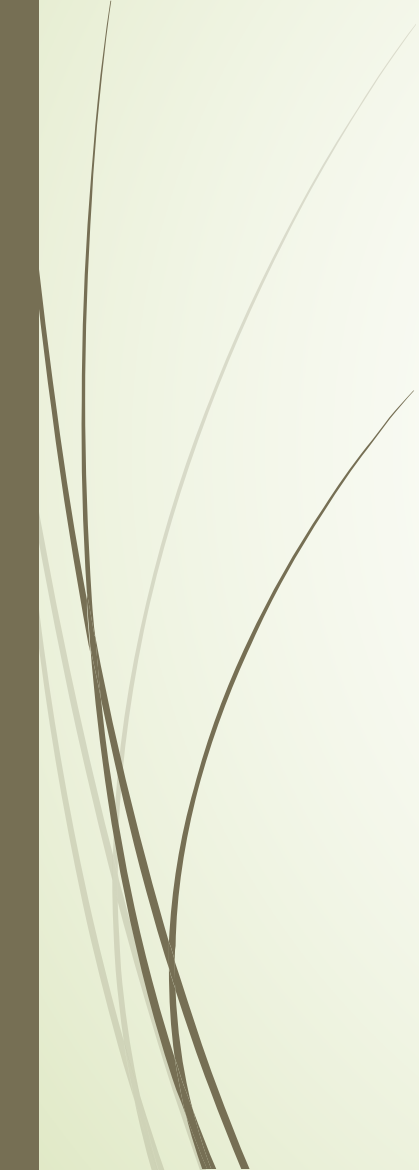




Sanctuary Renovations

Highland Baptist Church

Why?



Why?

Safety Concerns



Why?

Safety Concerns

- The current area is congested.

Why?

Safety Concerns

- The current area is congested.
- The carpet is dangerous.

Why?

Safety Concerns

- The current area is congested.
- The carpet is dangerous.
- We have already had one incident.

Why?

Safety Concerns

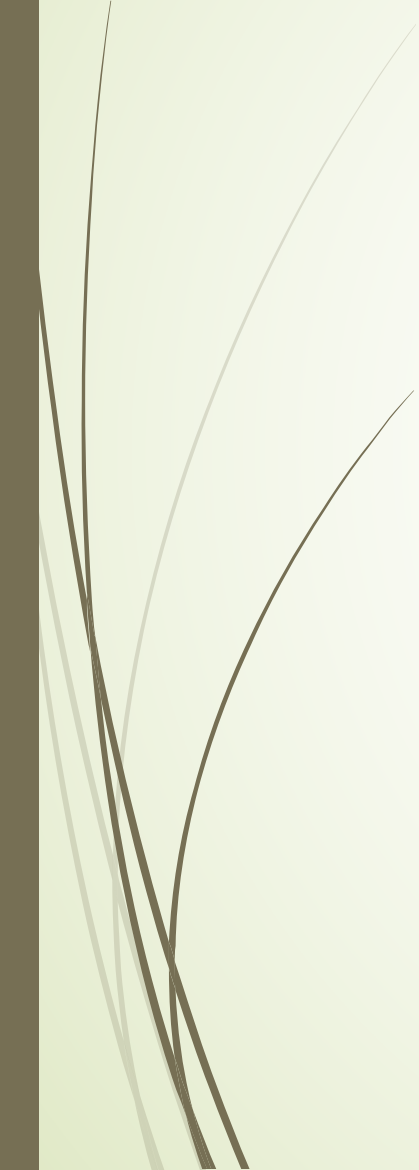
- The current area is congested.
- The carpet is dangerous.
- We have already had one incident.
- It is getting worse, not better.

Why?

Safety Concerns

- The current area is congested.
- The carpet is dangerous.
- We have already had one incident.
- It is getting worse, not better.
- It is also uglier than a junk yard dog.

Why?



Why?



HVAC Modifications

Why?

HVAC Modifications

- The sanctuary is cold.

Why?

HVAC Modifications

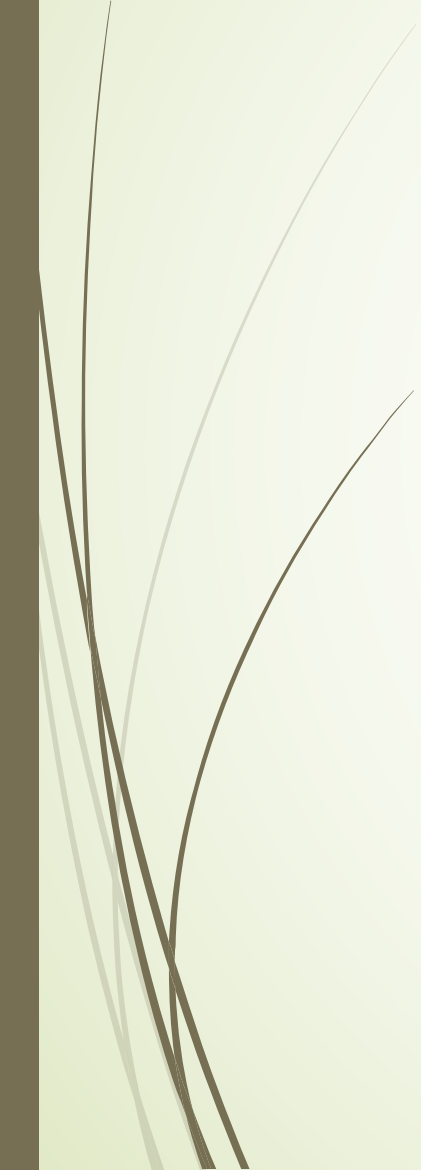
- The sanctuary is cold.
- The stage area is hot.

Why?

HVAC Modifications

- The sanctuary is cold.
- The stage area is hot.
- We can do better.

Why?



Why?



The Stage Area Is Too Small

Why?



The Stage Area Is Too Small

➤ **Expand the stage area.**

Why?

The Stage Area Is Too Small

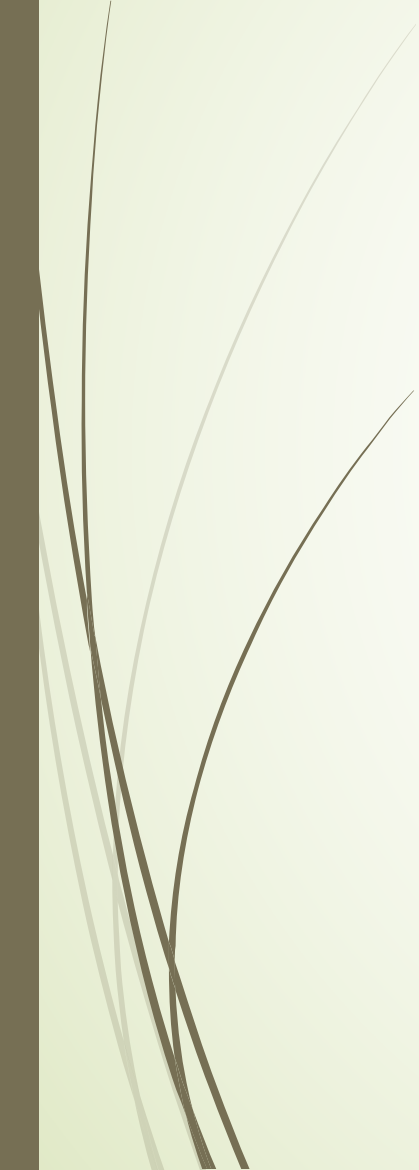
- Expand the stage area.
- The orchestra is expanding.

Why?

The Stage Area Is Too Small

- Expand the stage area.
- The orchestra is expanding.
- We do not want to clutter and restrict the altar area.

What?



What?



Remove pews & carpet.



What?



❖ Remove pews & carpet.

❖ Expand stage area.

What?

- ❖ Remove pews & carpet.
- ❖ Expand stage area.
- ❖ Add “Welcome Wall” in foyer.

What?

- ❖ Remove pews & carpet.
- ❖ Expand stage area.
- ❖ Add “Welcome Wall” in foyer.
- ❖ Modify HVAC for stage area.

What?

- ❖ Remove pews & carpet.
- ❖ Expand stage area.
- ❖ Add “Welcome Wall” in foyer.
- ❖ Modify HVAC for stage area.
- ❖ Install hydraulic lift at stage.

What?

- ❖ Remove pews & carpet.
- ❖ Expand stage area.
- ❖ Add “Welcome Wall” in foyer.
- ❖ Modify HVAC for stage area.
- ❖ Install hydraulic lift at stage.
- ❖ Paint window frames and replace glass.

What?





❖ **Paint walls & ceilings.**


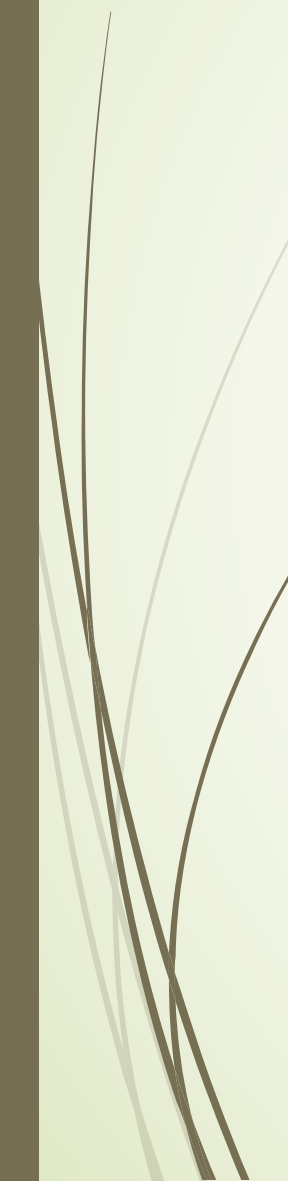
What?

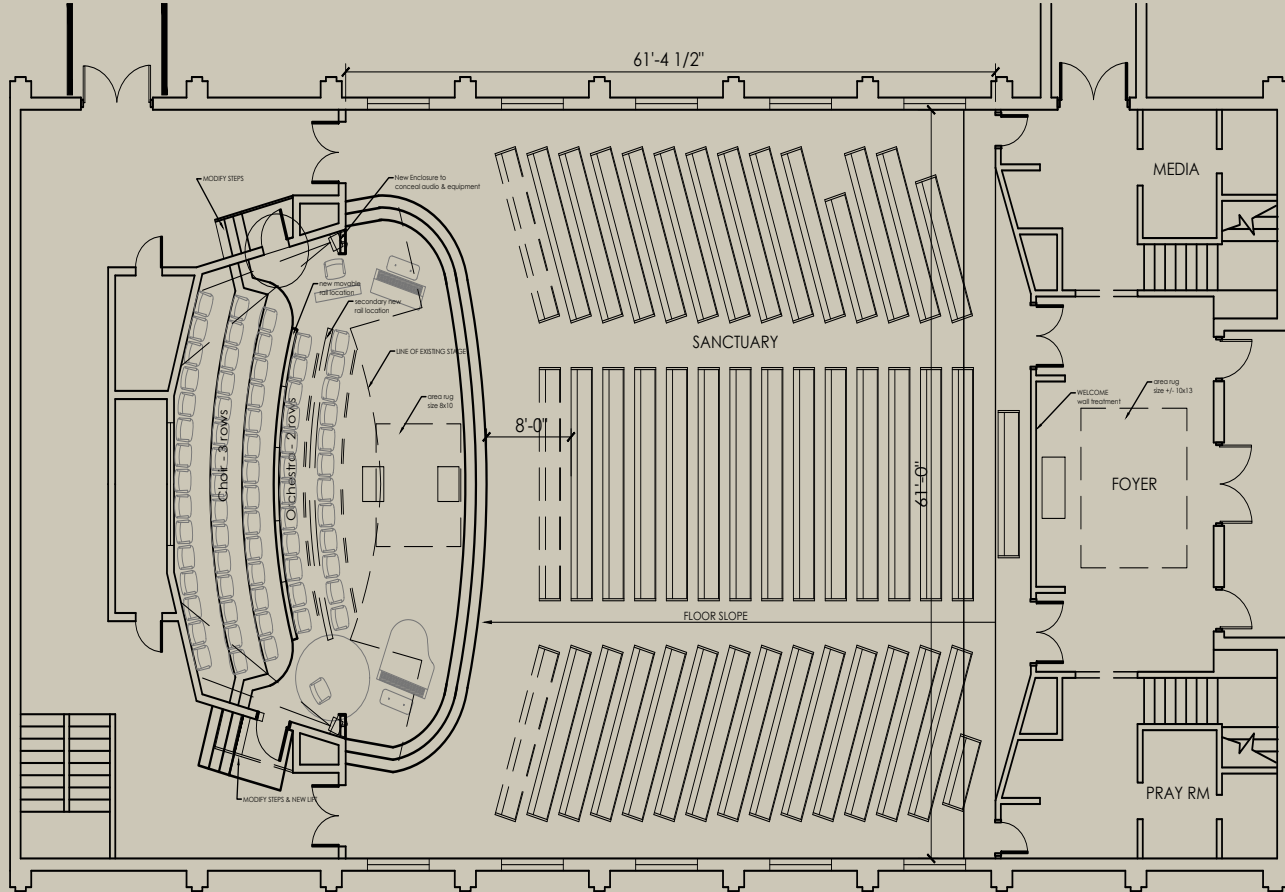
- 
- ❖ **Paint walls & ceilings.**
 - ❖ **Relocate projection equipment & speakers.**
- 

What?

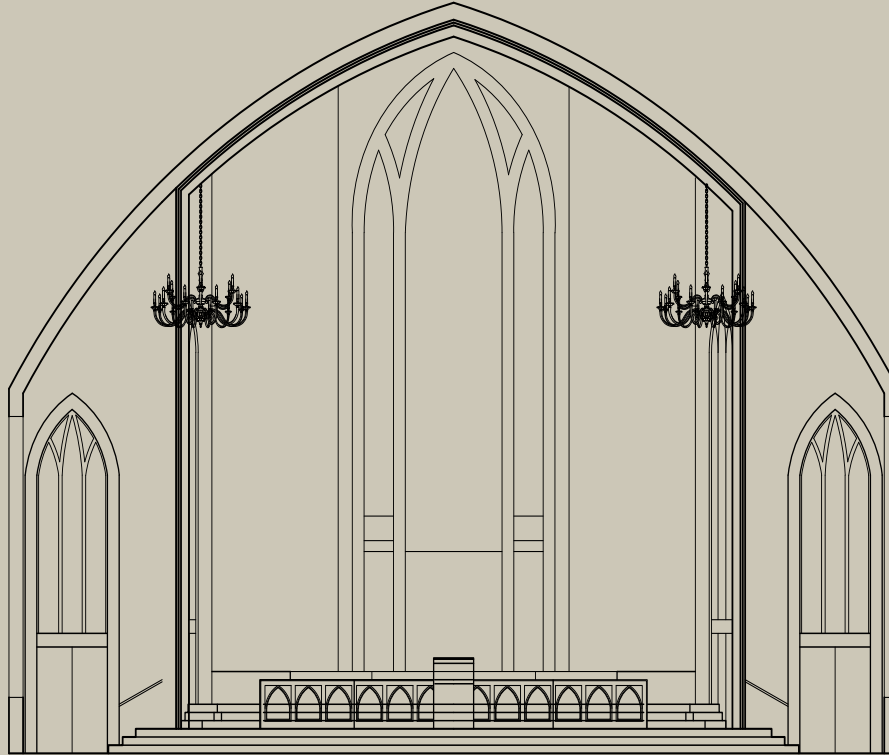
- 
- ❖ **Paint walls & ceilings.**
 - ❖ **Relocate projection equipment & speakers.**
 - ❖ **Install carpet and simulated wood flooring.**
- 

What?

- 
- ❖ **Paint walls & ceilings.**
 - ❖ **Relocate projection equipment & speakers.**
 - ❖ **Install carpet and simulated wood flooring.**
 - ❖ **Return to sanctuary.**
- 



1
A1.3 REVISED SANCTUARY PLAN
SCALE: 3/32" = 1'-0"



1
A2.1

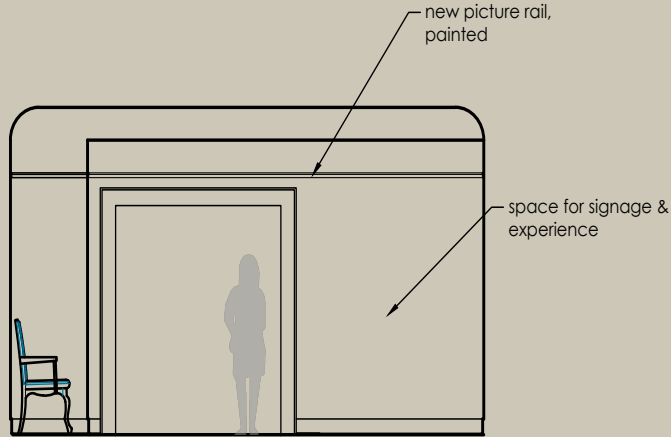
REVISED CHANCEL ELEVATION
SCALE: 1/8" = 1'-0"

PROJECT #: 0902
DATE: 02.24.2020
REVISION:
SHEET:
REVISED
ELEVATION

HIGHLAND BAPTIST CHURCH
PHASE 5 - SANCTUARY
MERIDIAN, MISSISSIPPI

BELINDA STEWART ARCHITECTS, PA
611 N. DUNN STREET, SUITE 200
BIRMINGHAM, AL 35201-3907, P.O. BOX 867
442.258.4405 & 442.258.4452
bsa@belindastewartarchitects.com
www.belindastewartarchitects.com

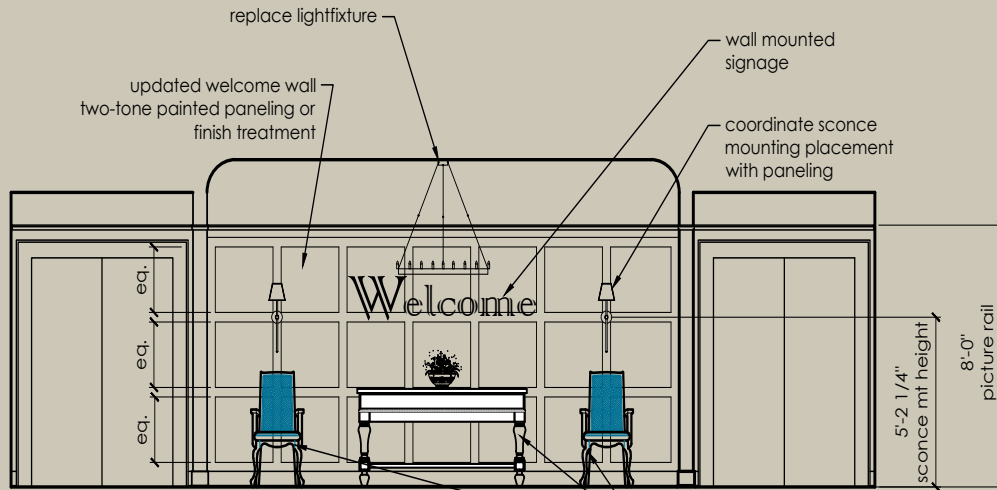




2
A5.1

PROPOSED LOBBY SIDE ELEVATION

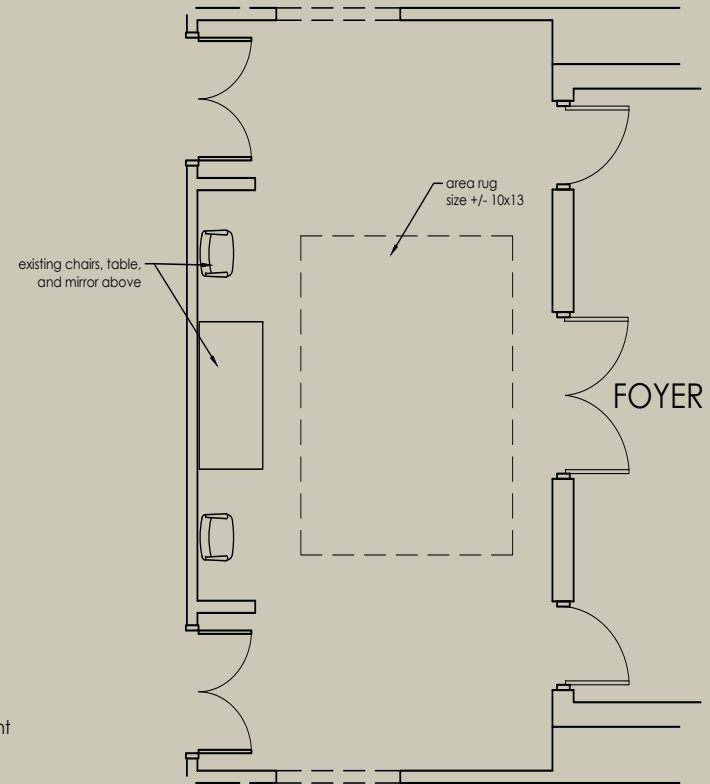
SCALE: 1/4" = 1'-0"



3
A5.1

PROPOSED LOBBY ELEVATION

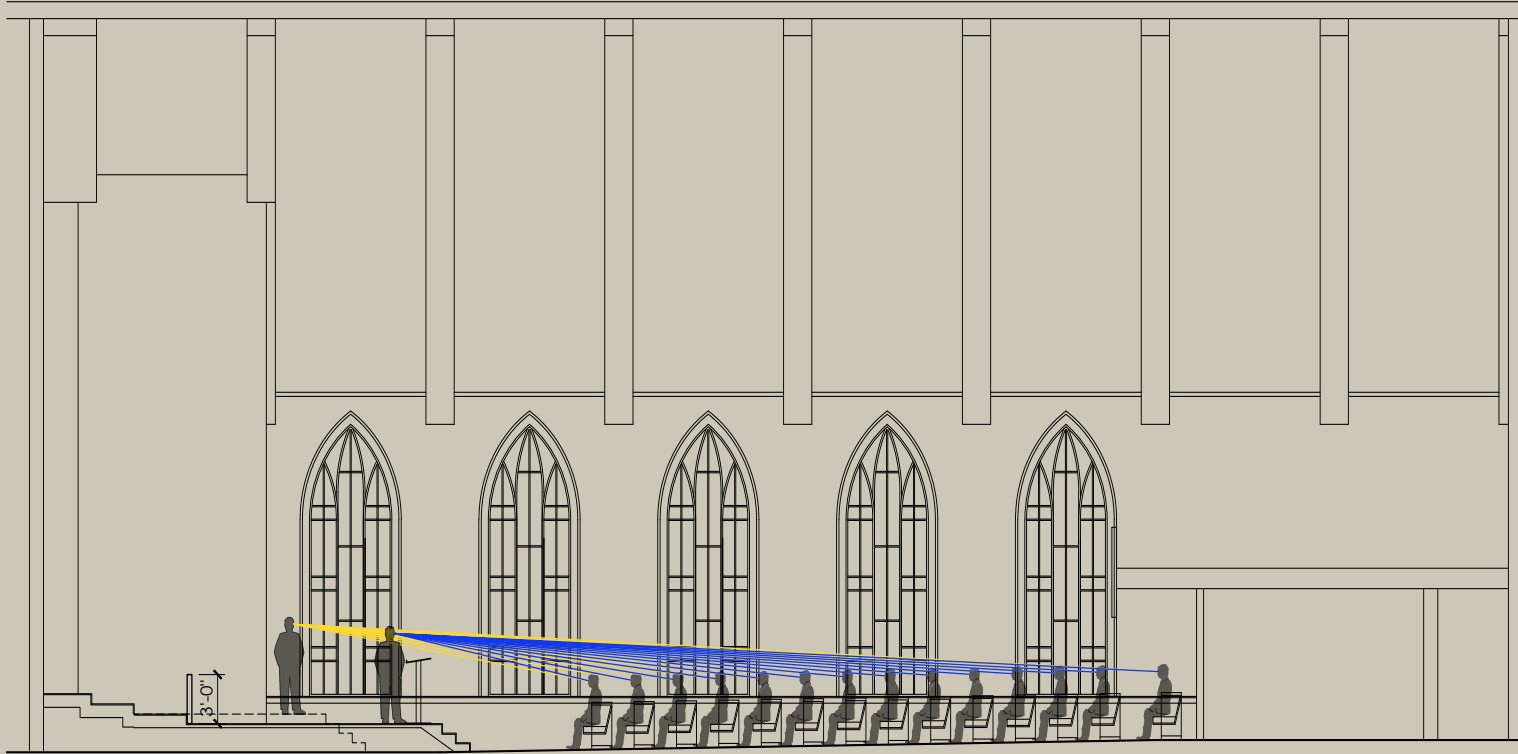
SCALE: 1/4" = 1'-0"



1
A5.1

PROPOSED LOBBY PLAN

SCALE: 3/16" = 1'-0"





HIGHLAND BAPTIST CHURCH

Sanctuary Renovation

02.24.20

BELINDA STEWART ARCHITECTS, P.A.

61 NORTH DUNN ST. , P.O. BOX 867
EUPORA, MISSISSIPPI 39744
662.258.6405 & 662.258.6452 FAX
bsa@belindastewartarchitects.com
www.belindastewartarchitects.com

Before



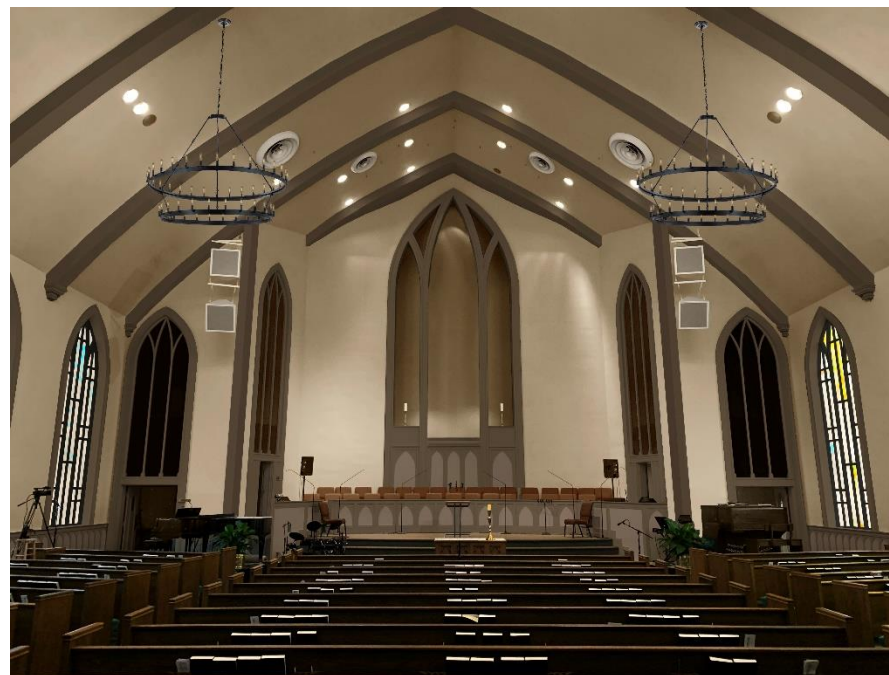
Option 1 Lighting



Before



Option 2 Lighting















SANCTUARY DESIGN INSPIRATION

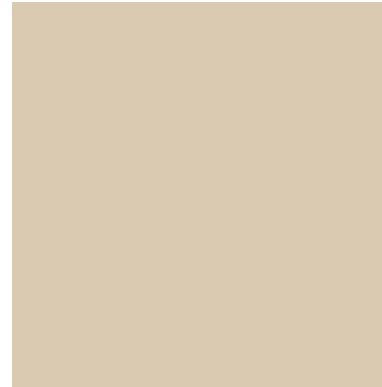
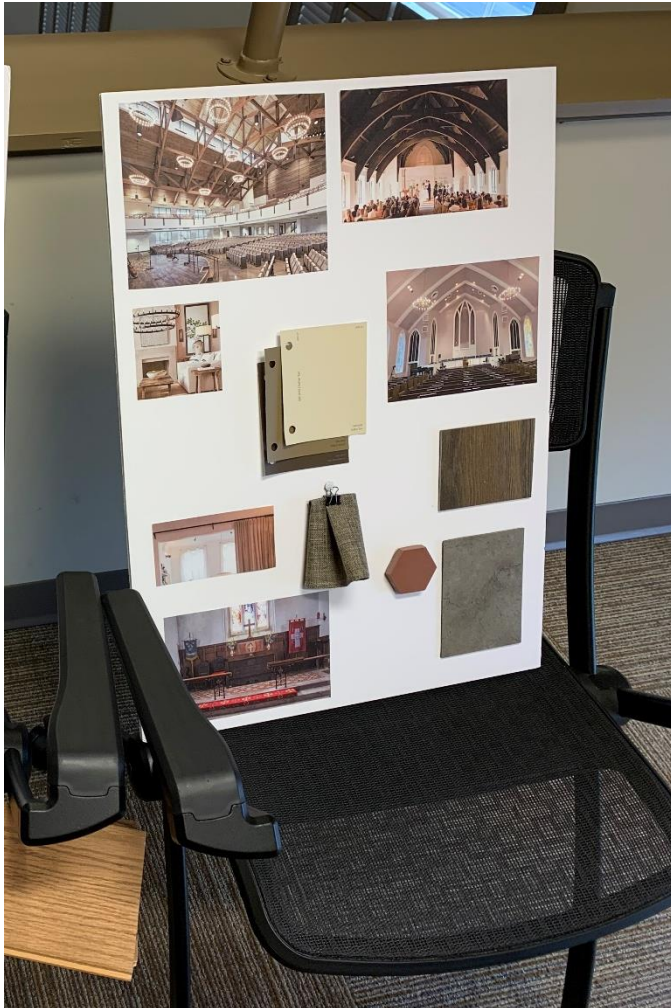
Larger Platform with fewer steps up – Neutral & Wood Tone Color Scheme



Meridian, Mississippi

HIGHLAND BAPTIST CHURCH

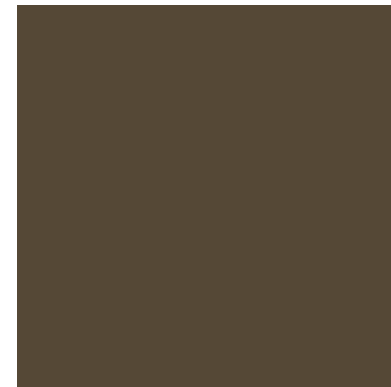
COLOR SCHEME



SW 6141
Softer Tan



SW 6145
Thatch Brown



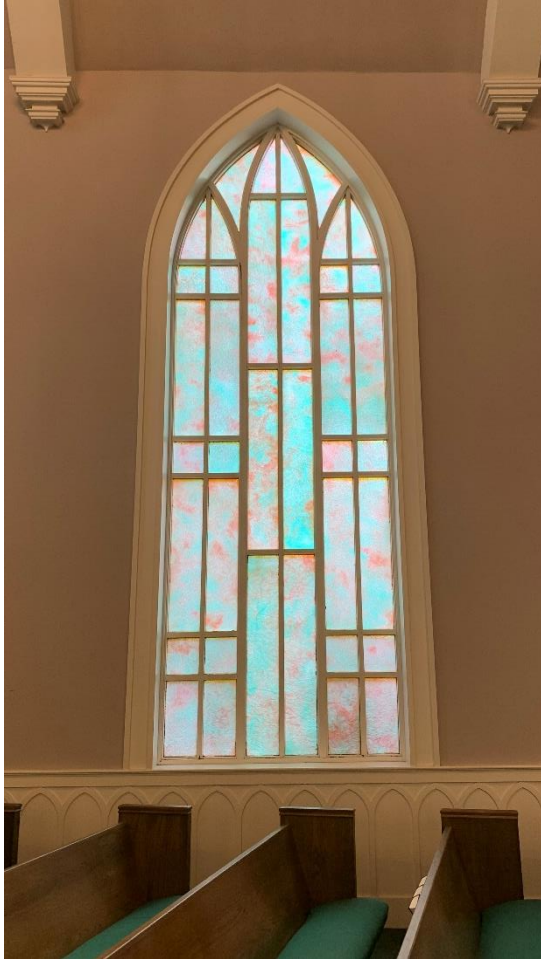
SW 7041
Van Dyke Brown





WINDOWS

Scope: Remove white peeling paint from window frames, replace glass inside window frames and paint frames Dark Bronze.



BEFORE



PAINTED FRAME & WALL COLOR
WITH NEW CLEAR PATTERN GLASS



LIGHTING

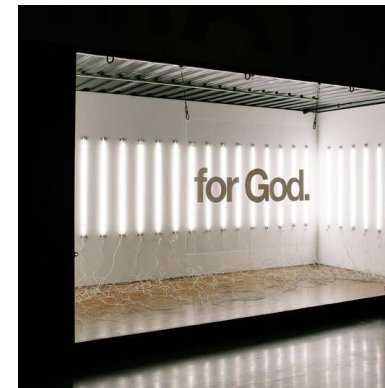
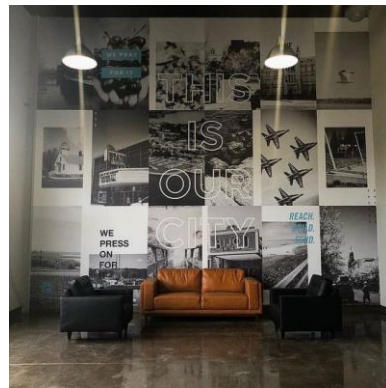
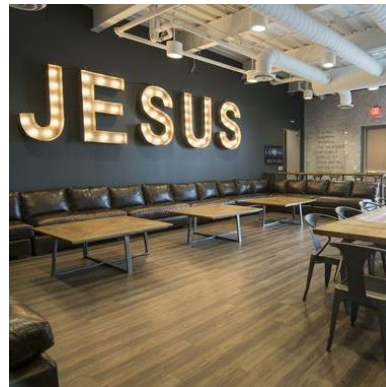
Sanctuary



Foyer



SIGNAGE & EXPERIENCE



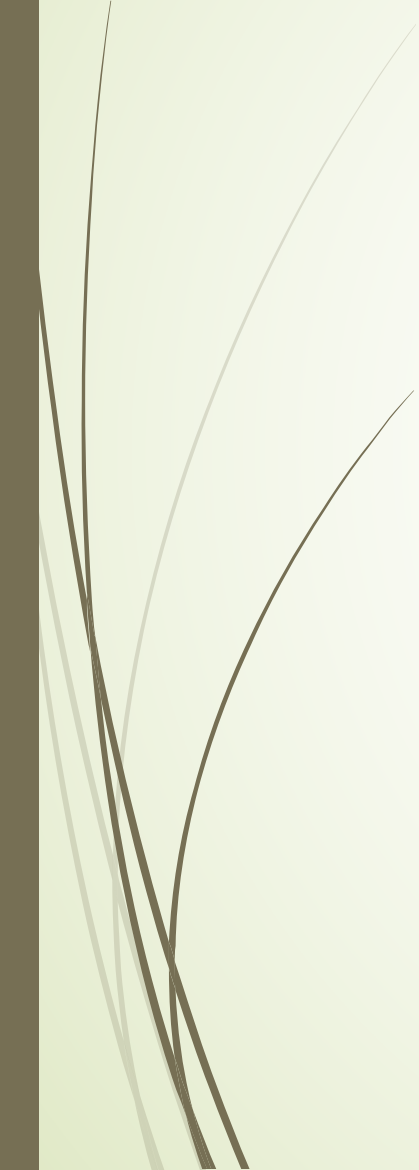
Meridian, Mississippi

HIGHLAND BAPTIST CHURCH

Estimated Construction Costs

DESCRIPTION	COST
FULL PROJECT – NO PHASES	\$ 265,000
Phase 1	\$ 138,750
Carpet, Painting, Pews, Lobby, Lighting	
Phase 2	\$ 135,000
Pulpit/Choir Modifications, Handrail, Lift	

What Next?



What Next?



**Present Request For Architect
Contract Approval To Committees**

What Next?

- **Present Request For Architect Contract Approval To Committees**
- ❖ **Present Request To October Business Session**

What Next?

- **Present Request For Architect Contract Approval To Committees**
- ❖ **Present Request To October Business Session**
- ❖ **Complete Detailed Design**

What Next?

- ❖ **Present Request For Architect Contract Approval To Committees**
- ❖ **Present Request To October Business Session**
- ❖ **Complete Detailed Design**
- ❖ **Present Request For Construction Funds To Committees**

What Next?

- ❖ **Present Request For Architect Contract Approval To Committees**
- ❖ **Present Request To October Business Session**
- ❖ **Complete Detailed Design**
- ❖ **Present Request For Construction Funds To Committees**
- ❖ **Present Request For Construction Funds To January Business Session**

*THANK
YOU*

